



## Town of Arcola

### Policy Manual

**Policy Description:**

Tree Branches/Grass Clippings

**Policy Number:** Trees - 001**Date Approved:** September 11, 2018**Date Revised:**

**Purpose of Policy:** To provide for the removal and use of tree pruning's and grass clippings.

Process:

1. From June 1<sup>st</sup> to September 30<sup>th</sup> of each year, branches that have been pruned from bushes and trees will be picked up by the Maintenance Staff from boulevards every Wednesday. These dates may vary, depending on spring and fall weather conditions, at the discretion of the Maintenance Foreman.
2. From June 1<sup>st</sup> to September 30<sup>th</sup> of each year, grass clippings, garden refuse, and leaves will be picked up by Maintenance Staff from boulevards every Wednesday. These dates may vary, depending on spring and fall weather conditions, at the discretion of the Maintenance Foreman.
3. These clippings and leaves are to be bagged, and are not to have other household garbage mixed in.
4. Branches are to be kept separate from the grass clippings, garden refuse and leaves.
5. The grass clippings, leaves and garden refuse will be composted at the Town's Transfer Station Site.
6. Elm trees are not to be pruned from April 1<sup>st</sup> to August 31<sup>st</sup>, and at no time are elm tree pruning's to be included with other tree branches. Any Elm tree branches that are pruned are to be taken to the Transfer Station Site immediately to be disposed of properly, as to reduce the risk of spreading dutch elm disease in our community.