



Arcola

127 Main Street, Arcola, Saskatchewan

Meeting Minutes

Regular Council Meeting March 12, 2024 - 04:30 PM

Present:

Mayor: Scott Tessier

Councillors: Elaine Hislop, Mike Waelchli, Mike Boulet, Jennifer Wotta, Geordan Workman and Sheila Sim

Administrator: Rebecca Korchinski and Assistant Cathy Burton

Absent:

1 Called To Order

Mayor Scott Tessier called the meeting to order at 4:31 p.m.

2 Adopt Agenda

Resolution No: 3/50/24

Moved By: Jennifer Wotta

Seconded By: Geordan Workman

That Council approves the agenda as presented.

CARRIED

3 Approve Minutes

Resolution No: 3/51/24

That Council approves the minutes from the February 13th, 2024 regular meeting.

CARRIED

Accounts

4.1 List of Accounts for Approval

Resolution No: 3/52/24

Moved By: Scott Tessier

Seconded By: Elaine Hislop

That Council approves the payments for the Town General Account for:

1. Cheques # 10466 - 10502 in the amount of \$ 62,192.62;
2. Credit Card payments in the amount of \$ 1,501.34;
3. On-line payments in the amount of \$ 39,762.66;
4. Automatic withdrawals in the amount of \$ 1,736.84;
5. Payroll for February in the amount of \$ 17,959.99;
6. For a grand total of \$ 123,153.45.

CARRIED

4.2 Statement of Financial Activities

Resolution No: 3/53/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approves the Financial Statement for February as attached.

CARRIED

4.3

Bank Reconciliations

Resolution No: 3/54/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approves the February Bank Reconciliations for account #:

ST RH

1. 110-110-119 Tendered Reserves
2. 110-110-120 General Account
3. 110-110-118 Recreation Capital Savings Account
4. 110-110-170 Beautification Account
5. 110-120-105 Perpetual Care Term Deposit, as attached/

CARRIED

5 Administration Department

5.1 Administrator's Report

Resolution No: 3/55/24

Moved By: Mike Boulet

Seconded By: Mike Waelchli

That Council acknowledges and accepts the verbal report from the Administrator.

CARRIED

**6 Correspondence
Resolution No: 3/56/24**

That Council file the following correspondence as dealt with:

- RCMP District Commander - Quarterly Update
- Housing Authority
- MRI Presentation

CARRIED

7 Old Business

**7.1 Vacant Lots Advertising
Resolution No: 3/57/24
Moved By: Mike Boulet
Seconded By: Geordan Workman**

That Council tables this agenda item to the April 9th, 2024 meeting.

TABLED

8 Recreation Department

8.1 Recreation Director Report

Resolution No: 3/58/24

Moved By: Mike Boulet

Seconded By: Jennifer Wotta

That Council acknowledges and accepts the written report for the Rec Director, Vanessa Dahl.

CARRIED

9 Maintenance Department

9.1 Maintenance Report

Resolution No: 3/59/24

Moved By: Mike Waelchli

Seconded By: Mike Boulet

That Council acknowledges and accepts the verbal report from Foreman, Josh Sim.

CARRIED

**9.2 Water Records Report
Resolution No: 3/60/24
Moved By: Geordan Workman
Seconded By: Scott Tessier**

That Council approve the water reports as presented.

STB

CARRIED

9.3 Snow Removal Plan

Discussion was had regarding snow removal procedures and location of snow piles. Further discussion and planning will be done and align with our water drainage map.

10 New Business

10.1 Perpetual Care Term Deposit Maturity

Resolution No: 3/61/24
Moved By: Sheila Sim
Seconded By: Jennifer Wotta

That Council approves re-investing the existing principal amount of \$105,766 from the maturing term deposit plus:

- 2022 Plot Sales - \$450.00
- 2023 Plot Sales - \$675.00
- Cemetery Perpetual Donations - \$650.00

For a total investment amount of \$ 107,541.00 for a 1-year term at an interest rate of 4.75%. Interest earned from the Term Deposit will be transferred out to help cover the maintenance costs as per the Town's Bylaw.

CARRIED

10.2 Interest Reversals - Tax

Resolution No: 3/62/24
Moved By: Sheila Sim
Seconded By: Mike Boulet

That Council approves the following list of Property Tax Interest reversals for 2024 due to receipting at year end:

Roll #	Amount \$
335	\$148.95
257	\$ 96.23
002	\$ 29.24
Total	\$ 274.42

CARRIED

10.3 2024-01 The Administration Bylaw

10.3.1 1st Reading - Bylaw 2024-01
Resolution No: 3/63/24
Moved By: Elaine Hislop
Seconded By: Mike Boulet

That Bylaw 2024-01, being a Bylaw to provide and establish the duties and powers of the Administrator and Designated Offers for the Town of Arcola, be introduced and read for the first time.

CARRIED

10.4 2024-02 Utility Management Bylaw

10.4.1 1st Reading - Bylaw 2024-02
Resolution No: 3/64/24
Moved By: Jennifer Wotta
Seconded By: Sheila Sim

That Bylaw 2024-02, being a Bylaw to control and regulate the water and wastewater utilities provided by the Town of Arcola, be introduced and read for the first time.

CARRIED

10.5 Revised Personnel Policy

Resolution No: 3/65/24
Moved By: Elaine Hislop
Seconded By: Sheila Sim

STK

That Council approves the revisions made to Policy Number Employee-001 Personnel Policy.

CARRIED

10.6

Dutch Elm Disease Quote

Resolution No: 3/66/24

Moved By: Scott Tessier

Seconded By: Geordan Workman

That Council approves the Dutch Elm Disease Survey quote form Living Tree Environmental in the amount of \$1,417.50.

CARRIED

10.7

Access Communications Request - Install new pedestals

Resolution No: 3/67/24

Moved By: Geordan Workman

Seconded By: Mike Boulet

That Council approves the request to install 2 new pedestals for the Prairieview Street Subdivision from Access Communications.

CARRIED

10.8

SGL - Traffic Safety Grant

Resolution No: 3/68/24

Moved By: Jennifer Wotta

Seconded By: Mike Waelchli

That the Council fully supports the SGL Provincial Traffic Safety Fund grant application made by the Town of Arcola for the installation of new street lights and a digital speed sign.

CARRIED

11

Next Meeting

Resolution No: 3/69/24

Moved By: Sheila Sim

Seconded By: Geordan Workman

That Council approves the next Regular Meeting to be on Tuesday April 9th, 2024 at 5:00 p.m. at the Town Office.

CARRIED

12

Adjournment

Resolution No: 3/70/24

Moved By: Scott Tessier

Seconded By: Jennifer Wotta

That the meeting adjourn at 6:05 p.m.

CARRIED



Mayor – Scott Tessier



Administrator - Rebecca Korchinski