



Arcola

127 Main Street, Arcola, Saskatchewan

Meeting Minutes Regular Council Meeting September 10, 2024 - 05:00 PM

Present:

Mayor: Scott Tessier

Councillors: Elaine Hislop, Mike Waelchli, Mike Boulet, Jennifer Wotta and Sheila Sim

Administrator: Rebecca Korchinski and Assistant Cathy Burton

Absent: Geordan Workman

1 Called To Order

Mayor Scott Tessier called the meeting to order at 5:04 p.m.

2 Adopt Agenda

Resolution No: 9/198/24

Moved By: Scott Tessier

Seconded By: Mike Boulet

That Council approves the agenda as presented.

CARRIED

3 Approve Minutes

Resolution No: 9/199/24

Moved By: Mike Waelchli

Seconded By: Mike Boulet

That Council approves the minutes from the August 13th, 2024 regular meeting.

CARRIED

4 Accounts

4.1 List of Accounts for Approval

Resolution No: 9/200/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approves the payments for the Town General Account for:

1. Cheques # 10699 - 10735 in the amount of \$29,548.31;
2. Credit Card payments in the amount of \$1,132.45;
3. On-line payments in the amount of \$39,039.90;
4. Automatic withdrawals in the amount of \$1,736.84;
5. Payroll for August in the amount of \$21,121.91;
6. For a grand total of \$92,579.41.

CARRIED

4.2 Statement of Financial Activities

Resolution No: 9/201/24

Moved By: Elaine Hislop

Seconded By: Jennifer Wotta

That Council approves the Financial Statement for August 31st, 2024 as attached.

CARRIED

STX

4.3

Bank Reconciliations

Resolution No: 9/202/24

Moved By: Elaine Hislop

Seconded By: Mike Waelchli

That Council approves the August 31st, 2024 Bank Reconciliations for account #:

- | | | |
|----|-------------|---|
| 1. | 110-110-119 | Tendered Reserves |
| 2. | 110-110-120 | General Account |
| 3. | 110-110-118 | Recreation Capital Savings Account |
| 4. | 110-110-170 | Beautification Account |
| 5. | 110-120-105 | Perpetual Care Term Deposit, as attached/ |

CARRIED

5

Administration Department

5.1

Administrator's Report

Resolution No: 9/203/24

Moved By: Elaine Hislop

Seconded By: Mike Boulet

That Council acknowledges and accepts the verbal report from the Administrator.

CARRIED

5.1.1

Business Arising from the Administration Report

5.1.1.1

Policy - Planning 004 - Moving A Building Into Town

Resolution No: 9/204/24

Moved By: Scott Tessier

Seconded By: Mike Waelchli

That Council approves Policy # Planning-004-Moving A Building Into Town as presented.

CARRIED

6

Correspondence

Resolution No: 9/205/24

Moved By: Elaine Hislop

Seconded By: Jennifer Wotta

That Council file the following correspondence as dealt with:

- SETPC Report
- MMHCC Annual Financial Statement
- Fire Underwriters Survey - Update for Arcola
- STARS - Year in Review
- Policing and Public Safety Letters - SMS

CARRIED

7

Old Business

7.1

Consumption of Alcohol in public places

Resolution No: 9/206/24

Moved By: Scott Tessier

Seconded By: Mike Boulet

That Council does not pursue the creation or implementation of a Consumption of Alcohol in Public Places Bylaw after further investigation was completed.

CARRIED

8

Recreation Department

57

- 8.1 Recreation Director Report**
Resolution No: 9/207/24
Moved By: Mike Waelchli
Seconded By: Jennifer Wotta

That Council acknowledges and accepts the written report for the Rec Director, Vanessa Dahl.
CARRIED

Foreman Josh Sim joined the meeting at 5:58 pm

- 9 Maintenance Department**
9.1 Maintenance Report
Resolution No: 9/208/24
Moved By: Mike Waelchli
Seconded By: Mike Boulet

That Council acknowledges and accepts the verbal report from Foreman, Josh Sim.
CARRIED

- 9.2 Water Records Report**
Resolution No: 9/209/24
Moved By: Scott Tessier
Seconded By: Mike Boulet

That Council approve the water reports as presented.
CARRIED

Foreman Josh Sim left the meeting at 6:40 pm

10 New Business

- 10.1 TTP Property Tender - 104 Coteau**
Resolution No: 9/210/24
Moved By: Scott Tessier
Seconded By: Sheila Sim

That Council acknowledges that there were no tender bids received.
CARRIED

- 10.2 Building Permit Application - Arcola Co-op**
Resolution No: 9/211/24
Moved By: Scott Tessier
Seconded By: Elaine Hislop

That the building permit application submitted by the Arcola Co-op be accepted, and that we forward the engineered drawings and a request for service to Municode, our building inspectors.

CARRIED

- 10.3 Sign Corridor Application - Arcola Co-op**
Resolution No: 9/212/24
Moved By: Sheila Sim
Seconded By: Scott Tessier

That Council has reviewed the application and compared it with the existing Sign Corridor Policy; BE IT RESOLVED THAT the council approves the sign corridor application submitted by the Arcola Co-op, with the modification that the sign shall adhere to the 4ft x 8ft size requirement, as per the current policy.

CARRIED

- 10.4 Fence Permit Application - 205 Balmoral Ave**
Resolution No: 9/213/24
Moved By: Elaine Hislop
Seconded By: Mike Boulet

That the fence permit submitted, be approved.

STH

CARRIED

10.5

MPE - Water Feasibility Study Estimate & Timeframes

Resolution No: 9/214/24

Moved By: Mike Boulet

Seconded By: Sheila Sim

That Council accepts and approves the Water Feasibility Study Estimate & Timeframes in the amount of \$25,782.00 from MPE to complete the next step in our water source analysis.

CARRIED

10.6

New CCBF Agreement (Gas Tax)

Resolution No: 9/215/24

Moved By: Scott Tessier

Seconded By: Elaine Hislop

That Council acknowledges and accepts the Municipal Funding Agreement under the Canada Community-Building Fund Program. The Mayor and Administrator shall sign and return signed agreement.

CARRIED

10.7

Time Limit Parking Signs - North side of souris infront of school

Resolution No: 9/216/24

Moved By: Scott Tessier

Seconded By: Mike Waelchli

That Council authorizes the Administrator to send Arcola School a letter to begin discussion regarding parking on the north side of Souris Avenue and the idea of installing signage for a drop off zone with limited time parking.

CARRIED

10.8

Outstanding A/R Accounts - Add to Tax Roll

Resolution No: 9/217/24

Moved By: Elaine Hislop

Seconded By: Jennifer Wotta

That Council approves the following unpaid overdue A/R accounts to be added to their respective tax roll:

- Tax Roll # 342 \$800.00
- Tax Roll # 257 \$400.00

CARRIED

10.9

2024 Municipal Election

10.9.1

Election Officials Rates

Resolution No: 9/218/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approve the rates of pay for the upcoming 2024 Municipal Election:

Poll Clerk: Regular Wage plus any overtime being paid at 1.5 rate of pay.

Deputy Returning Officer: Regular Wage plus any overtime being paid at 1.5 rate of pay.

CARRIED

10.9.2

Election Dates

Resolution No: 9/219/24

Moved By: Scott Tessier

Seconded By: Sheila Sim

That Council acknowledge the Election information as follows: Nomination Day is Wednesday October 9th; Advance Poll with be Tuesday November 5th; Election Day Wednesday November 13th.

CARRIED

ST (Handwritten initials)

10.10

2025 Library Hours

Resolution No: 9/220/24

Moved By: Scott Tessier

Seconded By: Elaine Hislop

That Council approves the library requisition for the Town of Arcola in the amount of \$17,964.13 for the 2025 year with weekly open hours of 21hours/week.

CARRIED

11

Mayor & Council Discussion Forum

11.1

Water Questions

12

Next Meeting

Resolution No: 9/221/24

Moved By: Elaine Hislop

Seconded By: Jennifer Wotta

That Council approves the next Regular Meeting to be on Tuesday October 8th, 2024 at 5:00 p.m. at the Town Office.

CARRIED

13

Adjournment

Resolution No: 9/222/24

Moved By: Scott Tessier

Seconded By: Sheila Sim

That the meeting adjourn at 7:24 p.m.

CARRIED



Mayor – Scott Tessier



Administrator - Rebecca Korchinski