



Arcola

127 Main Street, Arcola, Saskatchewan

Meeting Minutes

Regular Council Meeting October 8, 2024 - 05:00 PM

Present:

Mayor: Scott Tessier

Councillors: Elaine Hislop, Mike Waelchli, Mike Boulet, Geordan Workman, Jennifer Wotta and Sheila Sim

Administrator: Rebecca Korchinski and Assistant Cathy Burton

Absent:

1 Called To Order

Mayor Scott Tessier called the meeting to order at 5:09 p.m.

2 Adopt Agenda

Resolution No: 10/223/24

Moved By: Mike Boulet

Seconded By: Jennifer Wotta

That Council approves the agenda as presented.

CARRIED

3 Approve Minutes

Resolution No: 10/224/24

Moved By: Elaine Hislop

Seconded By: Mike Boulet

That Council approves the minutes from the September 10th, 2024 regular meeting.

CARRIED

4

Accounts

4.1

List of Accounts for Approval

Resolution No: 10/225/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approves the payments for the Town General Account for:

1. Cheques # 10736 - 10772 in the amount of \$ 34,770.19;
2. Credit Card payments in the amount of \$ 1,336.11;
3. On-line payments in the amount of \$ 46,812.08;
4. Automatic withdrawals in the amount of \$ 77,048.03;
5. Payroll for September in the amount of \$ 21,244.85;
6. For a grand total of \$ 181,211.26.

CARRIED

4.2

Statement of Financial Activities

Resolution No: 10/226/24

Moved By: Sheila Sim

Seconded By: Scott Tessier

That Council approves the Financial Statement for September 30th, 2024 as attached.

CARRIED

4.3

Bank Reconciliations

Resolution No: 10/227/24

Moved By: Sheila Sim

Seconded By: Elaine Hislop

That Council approves the September 30th, 2024 Bank Reconciliations for account #:

STK

- 1. 110-110-119 Tendered Reserves
- 2. 110-110-120 General Account
- 3. 110-110-118 Recreation Capital Savings Account
- 4. 110-110-170 Beautification Account
- 5. 110-120-105 Perpetual Care Term Deposit, as attached/

CARRIED

5 Administration Department

5.1 Administrator's Report

Resolution No: 10/228/24

Moved By: Jennifer Wotta

Seconded By: Scott Tessier

That Council acknowledges and accepts the verbal report from the Administrator.

CARRIED

5.1.1 Business Arising from the Administration Report

5.1.1.1 Signage - North side of Souris

Resolution No: 10/229/24

Moved By: Elaine Hislop

Seconded By: Scott Tessier

WHEREAS the Town of Arcola recognizes the need to improve traffic flow and ensure safety during school drop-off and pick up times;
BE IT RESOLVED THAT Council implement a 15-minute parking limit drop-off/pick-up zone on the north side of Souris Avenue in front of the school between Manor Street and Percy Street, in effect from 8:00 AM to 4:00 PM, Monday - Friday, during the school year;
AND FUTHER THAT two signs indicating the parking limit be ordered and installed accordingly.

CARRIED

6 Correspondence

Resolution No: 10/230/24

Moved By: Mike Boulet

Seconded By: Scott Tessier

That Council file the following correspondence as dealt with:

- MPE - Site Visit Recap
- SETPC - Report
- 2025 Preliminary Values - SAMA

CARRIED

6.1 2025 Preliminary Values - SAMA

7 Old Business

7.1 Sequorum - Internet Network Connection Request

Resolution No: 10/231/24

Moved By: Scott Tessier

Seconded By: Sheila Sim

WHEREAS Sequorum has proposed the installation of a tower within the town limits of Arcola; AND WHEREAS the Town of Arcola currently does not have a suitable location available for such a tower, and there are concerns that the installation may interfere with existing internet services in town;
BE IT RESOLVED THAT Council is not interest in proceeding with the proposal from Sequorum to install a tower in the town of Arcola at this time.

CARRIED

7.2 Lots Purchase - 304 & 402 Prairie Avenue

Resolution No: 10/232/24

Moved By: Elaine Hislop

Seconded By: Sheila Sim

That Council accepts and approves the request for the Town to purchase back 304 Prairie Avenue & 402 Prairie Avenue from Twyla and Josh Kot for the sum of \$2,500.00 per lot, "as is".

STOK

CARRIED

8 Recreation Department

8.1 Recreation Director Report
Resolution No: 10/233/24
Moved By: Jennifer Wotta
Seconded By: Geordan Workman

That Council acknowledges and accepts the written report for the Rec Director, Vanessa Dahl.

CARRIED

8.2 Recreation Committee Minutes
Resolution No: 10/234/24
Moved By: Mike Waelchli
Seconded By: Mike Boulet

That Council approves the minutes from the September 12th Recreation Committee meeting.

CARRIED

9 Maintenance Department

9.1 Maintenance Report
Resolution No: 10/235/24
Moved By: Geordan Workman
Seconded By: Mike Boulet

That Council acknowledges and accepts the verbal report from Foreman, Josh Sim.

CARRIED

9.2 Water Records Report
Resolution No: 10/236/24
Moved By: Geordan Workman
Seconded By: Scott Tessier

That Council approve the water reports as presented.

CARRIED

10.3 Lawn Mower Purchase

10 Delegation

11 New Business

11.1 2024 Christmas Party
Resolution No: 10/237/24
Moved By: Elaine Hislop
Seconded By: Mike Waelchli

That Council approves a Christmas Party at the Comedy Night Fundraiser on November 22nd, 2024 and invite all Town staff & Council members with their spouses.

CARRIED

11.2 New Bank Account - CCBF (gas tax funds)
Resolution No: 10/238/24
Moved By: Sheila Sim
Seconded By: Scott Tessier

That Council approves the Administrator's request to open a new tendered bank account at the Cornerstone Credit Union, specifically for the grant funds received from the CCBF, to ensure and maintain accurate financial reporting and tracking of these funds.

CARRIED

11.3 Lots 13 & 14 Block 10 Plan 58496 - Parcel Tie/Consolidation
Resolution No: 10/239/24
Moved By: Sheila Sim
Seconded By: Geordan Workman

That Council approves the parcel tie request for lot 13 & 14, Block 10, Plan 58496.

CARRIED

STP

- 11.4 Fence Permit - 107 Coteau**
Resolution No: 10/240/24
Moved By: Scott Tessier
Seconded By: Elaine Hislop

That Council approve the Fence permit at 107 Coteau Street, as presented

CARRIED

- 11.5 Move a Building Permit - 101 Coteau**
Resolution No: 10/241/24
Moved By: Mike Boulet
Seconded By: Geordan Workman

That Council approves the Permit to move a building at 101 Coteau Street, as presented.

CARRIED

- 11.6 Sask Alert Program - Update Users**
Resolution No: 10/242/24
Moved By: Elaine Hislop
Seconded By: Sheila Sim

That Council acknowledges the required personnel updates to the Saskatchewan Public Alert Program and authorizes the following persons for training to be allowed access to the Saskatchewan Public Alerting Program:

- Rebecca Korchinski - Administrator
- Scott Tessier - Mayor
- Geordan Workman - Councillor and Volunteer Firefighter

AND FURTHER THAT, Cathy Burton remains on the list as she has previously completed the required training.

CARRIED

- 12 Next Meeting**
Resolution No: 10/243/24
Moved By: Scott Tessier
Seconded By: Sheila Sim

That Council approves the next Regular Meeting to be on Tuesday November 12th, 2024 at 5:00 p.m. at the Town Office.

CARRIED

- 13 Adjournment**
Resolution No: 10/244/24
Moved By: Scott Tessier
Seconded By: Jennifer Wotta

That the meeting adjourn at 7:20 p.m.

CARRIED



Mayor – Scott Tessier



Administrator - Rebecca Korchinski