Arcola

127 Main Street, Arcola, Saskatchewan

Meeting Minutes

Regular Council Meeting March 18, 2025 - 05:00 PM

resent:
Mayor: Scott Tessier
Councillors: Elaine Hislop, Mike Waelchli, Mike Boulet, Geordan Workman, Jennifer Wotta and Sheila Sim
Administrator: Rebecca Korchinski and Assistant Cathy Burton
Absent:

1 Called To Order

Mayor Scott Tessier called the meeting to order at 5:03 p.m.

2 Adopt Agenda
Resolution No: 3/46/25
Moved By: Jennifer Wotta
Seconded By: Elaine Hislop

That Council approves the agenda as presented.

CARRIED

3 Approve Minutes
Resolution No: 3/47/25
Moved By: Mike Waelchli
Seconded By: Mike Boulet

That Council approves the minutes from the February 11th, 2025 regular meeting.

CARRIED

4 Accounts

4.1 List of Accounts for Approval
Resolution No: 3/48/25
Moved By: Elaine Hislop
Seconded By: Scott Tessier

That Council approves the payments for the Town General Account for:

1. Cheques # 10924 - 10961 in the amount of $ 35,907.60;
2. Credit Card payments in the amount of $ 1,893.02;
3. On-line payments in the amount of $ 47,201.74;
4. Automatic withdrawals in the amount of $ 1,736.84;
5. Wire Transfer in the amount of $ 119,544.96;
6. Payroll for February in the amount of $ 21,060.70;
7. For a grand total of $ 227,344.86.

CARRIED

2 Statement of Financial Activities
Resolution No: 3/49/25
Moved By: Geordan Workman
Seconded By: Elaine Hislop

That Council approves the Financial Statement for February 28th, 2025 as attached.

CARRIED

4.3 Bank Reconciliations
Resolution No: 3/50/25

RK Scott Tessier

Moved By: Elaine Hislop
Seconded By: Geordan Workman

That Council approves the February 28th, 2025 Bank Reconciliations for account #:

1. 110-110-119 Tendered Reserves
2. 110-110-120 General Account
3. 110-110-117 CCBF Grant Funds
4. 110-110-118 Recreation Capital Savings Account
5. 110-110-170 Beautification Account
6. 110-120-105 Perpetual Care Term Deposit, as attached/

CARRIED

5 Administration Department

5.1 Administrator's Report
Resolution No: 3/51/25
Moved By: Jennifer Wotta
Seconded By: Mike Waelchli

That Council acknowledges and accepts the verbal report from the Administrator.

CARRIED

5.2 Business Arising from the Administration Report

5.2.1 TSS Grant Application - OCP & Zoning Bylaws
Resolution No: 3/52/25
Moved By: Sheila Sim
Seconded By: Elaine Hislop

That the Town of Arcola collaborates with the RM of Brock #64 and the Village of Kisbey to apply for the Targeted Sector Support (TSS) Grant to develop an Official Community Plan and Zoning Bylaw.

CARRIED

5.2.2 LUCAS Machine Donation
Resolution No: 3/53/25
Moved By: Mike Waelchli
Seconded By: Elaine Hislop

That the Town of Arcola makes a donation in the amount of $3,000.00 towards the purchase of a second LUCAS machine for the Arcola Health Centre and Local Rural EMS.

CARRIED

5.2.3 Summer Student Position
Resolution No: 3/54/25
Moved By: Scott Tessier
Seconded By: Geordan Workman

That the Town of Arcola hire Katelyn Dahl for the summer student position at a wage of $18.50 per hour.

CARRIED

5.3 Perpetual Care Term Deposit
Resolution No: 3/55/25
Moved By: Elaine Hislop
Seconded By: Sheila Sim

That Council approves re-investing the existing principal amount of $107,541 from the maturing term deposit plus:
2024 Plot Sales - $ 675.00
2024 Donations - $ 550.00
For a total investment amount of $108,766.00 for a 1-year term at an interest rate of 3.25%. Interest earned from the Term Deposit will be transferred out to help cover the maintenance costs as per the Town's Bylaw.

CARRIED

5.4 2024 Draft Audited Financial Statements
Resolution No: 3/56/25
Moved By: Scott Tessier
Seconded By: Sheila Sim

That Council acknowledges and accepts the 2024 Draft Financial Statements completed by Dudley & Co., with the addition of the following reserve transfers for the 2024 Fiscal year:
Transfer to Reserves:

- Equipment Reserve - $120,000.00
- Future Expenditure/Capital Reserve - $80,000.00

CARRIED

6 **Correspondence**
Resolution No: 3/57/25
Moved By: Mike Waelchli
Seconded By: Geordan Workman

That Council file the following correspondence as dealt with:

- MMHCC Annual financial Statement & Meeting Minutes

CARRIED

7 **Old Business**

8 **Recreation Department**

8.1 **Recreation Director Report**
Resolution No: 3/58/25
Moved By: Mike Waelchli
Seconded By: Jennifer Wotta

That Council acknowledges and accepts the written report for the Rec Director, Vanessa Dahl.

CARRIED

9 **Maintenance Department**

9.1 **Maintenance Report**

9.2 **Water Records Report**
Resolution No: 3/59/25
Moved By: Geordan Workman
Seconded By: Scott Tessier

That Council approve the water reports as presented.

CARRIED

9.3 **MPE - Lift Station Assessment Proposal**
Resolution No: 3/60/25
Moved By: Scott Tessier
Seconded By: Sheila Sim

WHEREAS Council has reviewed the lift station assessment proposal provided by MPE;
AND WHEREAS Council finds the proposed cost for the assessment to be too high;
BE IT RESOLVED THAT Council directs administration to contact MPE to discuss alternative options and to inform them of a total project budget of $20,000.00.

CARRIED

9.4 **Watermark Consulting Proposal**
Resolution No: 3/61/25
Moved By: Geordan Workman
Seconded By: Scott Tessier

That Council approves and accepts the proposal from Watermark Consulting to complete a desktop study on the Kisbey Aquifer for the amount of $7,000.00 plus tax.

CARRIED

10 **Delegation**

11 **New Business**

11.1 **619 Souris Avenue - Heritage Status**
Resolution No: 3/62/25
Moved By: Sheila Sim

That Council acknowledges the heritage status removal request received from Lois Nahirney, the legal representative of Charles Ashenbrenner in which the request has been made to help facilitate the sale of the property and that Council approves an application to the Ministry of Parks, Culture and Sport to clear the heritage designation from the former Court House building on Souris Avenue, Lot H Block 17 Plan 74R33526.

Name	Yes	No	Abstained	Absent
Mike Boulet	✓			
Elaine Hislop	✓			
Sheila Sim	✓			
Scott Tessier	✓			
Mike Waelchli	✓			
Geordan Workman	✓			
Jennifer Wotta	✓			

CARRIED

11.2 Dutch Elm Disease Quote
Resolution No: 3/63/25
Moved By: Elaine Hislop
Seconded By: Scott Tessier

That Council approves the quote received from Living Tree Environmental to complete a Comprehensive Dutch Elm Disease Survey in 2025.

CARRIED

11.3 Building Permit - Buddy's Pub - Deck Extension
Resolution No: 3/64/25
Moved By: Mike Waelchli
Seconded By: Mike Boulet

That Council approves the Deck extension permit from Buddy's Pub, as per permit submitted.

CARRIED

12 Next Meeting
Resolution No: 3/65/25

That Council approves the next Regular Meeting to be on Tuesday April 8th, 2025 at 5:00 p.m. at the Town Office.

CARRIED

13 Adjournment
Resolution No: 3/66/25

That the meeting adjourn at 6:30 p.m.

CARRIED

Scott Tessier
Mayor – Scott Tessier

Administrator - Rebecca Korchinski