



Arcola

127 Main Street, Arcola, Saskatchewan

Meeting Minutes

Regular Council Meeting January 14, 2025 - 05:00 PM

Present:

Mayor: Scott Tessier

Councillors: Elaine Hislop, Mike Waelchli, Mike Boulet, Jennifer Wotta, Geordan Workman and Sheila Sim

Administrator: Rebecca Korchinski and Assistant Cathy Burton

Absent:

1 Called To Order

Mayor Scott Tessier called the meeting to order at 5:03 p.m.

2 Adopt Agenda

Resolution No: 01/01/25

Moved By: Elaine Hislop

Seconded By: Mike Waelchli

That Council approves the agenda as presented.

CARRIED

3

Approve Minutes

Resolution No: 01/02/25

Moved By: Jennifer Wotta

Seconded By: Mike Boulet

That Council approves the minutes from the December 10th, 2024 regular meeting.

CARRIED

4

Accounts

4.1

List of Accounts for Approval

Resolution No: 01/03/25

Moved By: Elaine Hislop

Seconded By: Scott Tessier

That Council approves the payments for the Town General Account for:

1. Cheques # 10842 - 10892 in the amount of \$ 90,999.68;
2. E-Transfer payments in the amount of \$ 2,060.16;
3. Credit Card payments in the amount of \$ 1,404.75;
4. On-line payments in the amount of \$ 97,166.12;
5. Automatic withdrawals in the amount of \$ 1,736.84;
6. Payroll for December in the amount of \$ 37,040.60;
7. For a grand total of \$ 230,408.15.

CARRIED

4.2

Statement of Financial Activities

Resolution No: 01/04/25

Moved By: Mike Waelchli

Seconded By: Geordan Workman

That Council approves the Financial Statement for December 31st, 2024 as attached.

CARRIED

SK

4.3

Bank Reconciliations
Resolution No: 01/05/25
Moved By: Elaine Hislop
Seconded By: Mike Boulet

That Council approves the December 31st, 2024 Bank Reconciliations for account #:

- | | |
|----------------|---|
| 1. 110-110-119 | Tendered Reserves |
| 2. 110-110-120 | General Account |
| 3. 110-110-117 | CCBF Grant Funds |
| 4. 110-110-118 | Recreation Capital Savings Account |
| 5. 110-110-170 | Beautification Account |
| 6. 110-120-105 | Perpetual Care Term Deposit, as attached/ |

CARRIED

5

Administration Department

5.1

Administrator's Report
Resolution No: 01/06/25
Moved By: Geordan Workman
Seconded By: Sheila Sim

That Council acknowledges and accepts the verbal report from the Administrator.

CARRIED

5.2

Business Arising from the Administration Report

5.2.1

Active Transportation Fund
Resolution No: 01/07/25
Moved By: Jennifer Wotta
Seconded By: Sheila Sim

WHEREAS, the Council of the Town of Arcola recognizes the need for improved active transportation infrastructure to promote safe and convenient walking and biking routes for the community; AND WHEREAS, the proposed paved pathway between Mountain Avenue and Prairie Avenue will enhance accessibility and safety for students and residents traveling to and from the school; BE IT RESOLVED that the Council authorizes the Administrator to submit a grant application to the Active Transportation Fund for the purpose of completing the paved pathway project between Mountain Avenue and Prairie Avenue.

CARRIED

5.2.2

Pursuit and Investigation of the possibility of a New Joint Town & RM of Brock Office
Resolution No: 01/08/25
Moved By: Elaine Hislop
Seconded By: Mike Boulet

That council wishes to pursue and investigate the option of constructing a new joint office for the Town of Arcola and the RM of Brock, to be located in the Town of Arcola. This investigation will include, but is not limited to, feasibility studies, cost analysis, potential site locations, and funding options.

CARRIED

5.3

Property Taxes - Interest Reversal
Resolution No: 01/09/25
Moved By: Scott Tessier
Seconded By: Mike Boulet

WHEREAS the property identified under Tax Roll #428 has undergone a transfer of ownership; AND WHEREAS the delay in the lawyer's payout, compounded by the recent postal strike, resulted in an unavoidable delay in payment processing; BE IT RESOLVED that the Council hereby approves the reversal of interest charges amounting to \$196.88 on Tax Roll #428.

STX

CARRIED

6

Correspondence
Resolution No: 01/10/25
Moved By: Geordan Workman
Seconded By: Sheila Sim

That Council file the following correspondence as dealt with:

- Cemetery Donation Letter
- Drought Response Planning follow-up

CARRIED

7

Recreation Department

7.1

Recreation Director Report
Resolution No: 01/11/25
Moved By: Scott Tessier
Seconded By: Mike Waelchli

That Council acknowledges and accepts the written report for the Rec Director, Vanessa Dahl.

CARRIED

8

Maintenance Department

8.1

Maintenance Report

8.2

Water Records Report
Resolution No: 01/12/25
Moved By: Geordan Workman
Seconded By: Scott Tessier

That Council approve the water reports as presented.

CARRIED

8.3

Waterworks Compliance Inspection
Resolution No: 01/13/25
Moved By: Mike Boulet
Seconded By: Mike Waelchli

That Council acknowledges and accepts the Waterworks Compliance Inspection Report completed on January 7th, 2025 by Rod Broughton from Water Security Agency.

CARRIED

8.4

Waterworks - Permit to Operate - Draft
Resolution No: 01/14/25
Moved By: Scott Tessier
Seconded By: Mike Boulet

That Council acknowledges and approves the Draft Permit to Operate a Waterworks from Water Security Agency, and that our new permit comes into force February 28th, 2025.

CARRIED

9

New Business

9.1

Fidelity Bond
Resolution No: 01/15/25
Moved By: Mike Boulet
Seconded By: Jennifer Wotta

That the Administrator presents the Fidelity bond to Council for the 2025 year.

CARRIED

9.2

Lawyer Appointment
Resolution No: 01/16/25

STK

Moved By: Scott Tessier
Seconded By: Jennifer Wotta

That Stephen Orlowski Law Office be appointed as our legal counsel for 2025.

CARRIED

9.3

Auditor Appointment
Resolution No: 01/17/25
Moved By: Elaine Hislop
Seconded By: Sheila Sim

That we appoint Dudley and Company to be the Auditors for the 2025 year.

CARRIED

9.4

Building Inspector Appointment
Resolution No: 01/18/25
Moved By: Mike Waelchli
Seconded By: Geordan Workman

That Council appoints Municode Services Ltd. as our Building Inspectors for the 2025 year.

CARRIED

9.5

2025 SUMA Convention
Resolution No: 01/19/25
Moved By: Elaine Hislop
Seconded By: Scott Tessier

That Council authorizes the Administrator to register the following individuals for the 2025 SUMA Convention on April 13th - 16th, 2025 in Saskatoon, SK with all expenses paid:

- Administrator - Rebecca Korchinski
- Mayor - Scott Tessier, and any other members of Council wishing to attend.

CARRIED

9.6

2025 UMAAS Convention
Resolution No: 01/20/25
Moved By: Elaine Hislop
Seconded By: Scott Tessier

That Council authorized the Administrator, Rebecca Korchinski to attend the UMAAS 2025 Convention in Saskatoon, June 3rd - 6th, 2025 with all expenses paid.

CARRIED

10

Next Meeting
Resolution No: 01/21/25
Moved By: Geordan Workman
Seconded By: Mike Waelchli

That Council approves the next Regular Meeting to be on Tuesday February 11th, 2025 at 5:00 p.m. at the Town Office.

CARRIED

11

Adjournment
Resolution No: 01/22/25
Moved By: Scott Tessier
Seconded By: Jennifer Wotta

That the meeting adjourn at 6:30 p.m.

CARRIED



Mayor – Scott Tessier



Administrator – Rebecca Korchinski