

## BYLAW NO. 23-2013

### A BYLAW OF THE TOWN OF ARCOLA TO CONTROL AND REGULATE THE USE AND CONSUMPTION OF WATER AND TO CONTROL AND REGULATE THE DISCHARGE OF SEWAGE WITHIN THE TOWN OF ARCOLA

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The Council of the Town of Arcola, in the Province of Saskatchewan, enacts as follows:

**1. Short Title:**

This Bylaw may be cited as The Utility Service Management Bylaw.

**2. Purpose:**

The purpose of this Bylaw is to govern the use and consumption of water, and sewer services within the Town of Arcola.

**3. Definitions:**

In this Bylaw:

**3.1** "Municipality" means the Town of Arcola

**3.2** "Owner" means a person who has the right, title, estate or interest in land or improvements other than that of a mere occupant, tenant, or mortgagee.

**3.3** "Public Works staff" means the person or persons employed by the Town with the responsibility for water and sewer operations, and shall also be deemed to include the person responsible for reading of water meters.

**3.4** "Water consumer" means any one person who is responsible for the water usage at each property.

**4. Service Connections and Charges:**

**4.1** Every owner shall provide, at their own expense, a place on their property for the installation of the water meter. The meter location must be acceptable to the Public Works staff, and shall provide ready and easy means of access to the said meter for examination by the meter reader.

**4.2** Every owner shall also provide, at their own expense, a place on the outside wall of their property, where a remote read unit may be installed. The location must be convenient for the meter reader and acceptable to the Public Works staff.

**4.3** The Town shall provide the water meter and the shut off valve for every property. Whereas the owner is responsible to get a certified plumber to install said water meter and shut off valve.

**4.4** The cost of the installation of water and/or sewer lines from the property line to the premises, including all valves, shut offs, drains, and pavement recapping shall be incurred by the property owner.

**4.5** The cost of subsequent repairs, replacement or maintenance from the property line to the premises shall be incurred by the owner, and from the main to the property line by the municipality.

**4.6** Each water consumer must pay a water meter deposit of \$162. If he/she should move to another residence in Town limits, the deposit will move with them. If he/she should leave Arcola, the deposit will be refunded or will be applied against the last billing.

**4.7** Should the water service be cut off for non payment, it shall not be turned on until all arrears have been paid, together with a fee of \$100.00 to cover the expenses of turning off the water and turning it on again.

**4.8** If a past due notice is sent, there will be a \$5.00 charge for such notice.

**4.9** The municipality may by bylaw, ration or limit the amount of water furnished to any or all water consumers, should circumstances deem to warrant such action.

**4.10** There shall be a \$25.00 fee for each request to have the water turned off or reconnected when done by Public Works staff.

**4.11** Water meter readings are required quarterly, and if not read in a year's time water service can be disconnected until reading is provided.

**4.12** The Public Works staff will repair or replace water meters where necessary due to normal wear, at no charge to the owner. However, where repair or replacement of water meters is necessary due to physical damage to the meter caused by the owner's negligence, a new meter will be installed by the Town, and the owner will be charged the cost of the meter plus the cost of the labour to do the work.

**4.13** Every customer who intends to vacate any premises supplied with water from the waterworks system or who intends to discontinue the use of such water shall give notice of same to the Town Administrator.

**5. Prohibitions:**

**5.1** No person shall turn on water to any property or open any valve on Town property, except under the authority of the municipality.

**5.2** No person shall make any connection whatsoever with any of the public or private pipes or mains, except under the authority of the municipality.

**5.3** No person, except the Public Works staff or members of the Fire Department in the course of their duties, shall open, close, or interfere with any hydrant, gate or valve connection.

**5.4** No person shall discharge into any drain, sewer or sewage system operated by the municipality any harmful substance, whether liquid or solid, that would be injurious to health, life or property, or that would injure, pollute, or damage any stream, watercourse, drain, sewer, sewage system or sewage treatment plant.

**6. Billing**

Utility billings will be done six times per year, in accordance with the schedule outlined in Section 3 of Bylaw 24-2013 or any Bylaw amending same.

**7. Penalties**

Any person who contravenes any provision of this bylaw shall be guilty of an offense and liable upon summary conviction to penalties provided under the General Penalty Bylaw of the municipality.

**8. Repeal of Bylaws**

Bylaw No. 4-2007 and Bylaw No. 10-2008 are hereby repealed.

**9. Coming into Force**

This Bylaw shall come into force and take effect starting March 1<sup>st</sup>, 2014. Dated this 18th day of December 2013.

Seal

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Mayor

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Administrator